

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 10 June 2024, at 7.30pm.

Present Acting Chair McDonald; Parish Councillors, Newall, Blythe, Fogarty, Briscoe, B Higham, P Higham, Moss, Yates and the Locum Clerk

Apologies Councillors Evans and Bell, and the Clerk.

Visitors NA

The meeting opened at 7.35pm.

## 1. Minutes

The minutes of the May meeting were approved.

## 2. Changes in Declarations of Interest

Cllr McDonald declared an interest in the planning application 24/00396/FUL.

## 3. Defibrillator checks

Shaw Brow/Waterhouse Green – checked by Cllr Newall on 06.05.2025. All OK.

Hillside Cres – checked and OK. Battery OK until 2025.

St Chads – checked and OK.

Town Lane – checked and OK.

Locum Clerk to report the above to The Circuit and to make progress with replacement project for Town Lane and Shaw Brow/Waterhouse Green.

## 4. Planning

### New

Application no: 24/00299/LBC

Proposal: Application for listed building consent for the replacement of the front facade single glazed casement windows with traditional double hung sliding sash windows incorporating 12mm heritage double glazed units

Location: Carwood House, Carwood Lane, Whittle-le-woods, Chorley, PR6 7LW.

*The Parish Council support this Application.*

Application: 24/00396/FUL

Proposal: Demolition of bungalow and reconstruction including the addition of a single storey rear extension, dormer to rear roof slope and detached garage. (Retrospective)

Location: 191 Chorley Old Road Whittle-le-woods Chorley PR6 7NB

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*The Parish Council wish to ensure that due consideration is provided to the neighbours of the property, that all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached on in any way.*

Proposal: Change of use of existing unit (Use Class B2) to facilitate the provision of an indoor football training facility (Use Class E(d))

Location: Unit Z1 Low Mill Town Lane Whittle-le-woods Chorley PR6 7DJ

Reference: 24/00462/FUL

*The Parish Council supports this Application.*

Proposal: Change of use of land to form a 7-pitch traveller family caravan site with access from Town Lane

Location: Land 85M East Of 48 Town Lane Whittle-Le-Woods

Reference: 24/00210/FUL

*The Parish Council received notification of this Application shortly before the meeting. The Councillors engaged in initial discussions and will arrange to discuss it further in order to prepare a full response.*

#### Granted

Application no: 23/00760/FULHH

Decided: Wed 08/05/2024

Decision: Permit Full Planning Permission

Proposal: Extension to existing detached garage and external store

Location: The Paddock, Dawson Lane, Whittle-Le-Woods, Chorley, PR6 7DS

#### Other

NA

#### 5. Matters Arising

Update from Clayton Landfill Site – Cllr Auwrex to update at the next meeting

Update on SpIDS – Location for SpID on A6 now agreed with LCC. Cllr Yates had liaised with the Church who had no objections to the installation. It was agreed, with two abstentions,

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that a public consultation was not required. The Locum Clerk advised that specialist posts would need to be ordered from LCC for mounting the SpID. The Locum Clerk was instructed to purchase the SpID.

## 6. Clerks Update

Village Clock – Water House Green - Cllr Briscoe reported that JJ O’Grady Civils have kindly offered to prepare and lay the concrete base for the clock and deal with license requirements with LCC for free and as a gesture of goodwill to the community. The Parish Council placed on record its sincere thanks to JJ O’Grady Civils. The Locum Clerk was instructed to place the order for the clock.

Whittle Playing Field Trust – Meeting to be arranged.

Audit 2023/2024 – This is due on 30.06.2024 but an extension has been agreed with PKF (external auditor) until 31.07.2024, if required. Mrs S Edwards has been approached to conduct the internal audit and her appointment was agreed, together with her fee of £75.00

Defibs – Replacement of Town Lane and Shaw Brow/Waterhouse Green. Locum Clerk to progress this project.

Hanging Baskets/Planters – Delivered and installed on the 02.06.2024. A query raised, but resolved regarding the invoice. Locum Clerk instructed to discharge invoice.

Whittle and Clayton War Memorial – Insurance renewal referred to and undertaken by Clerk of War Memorial Committee.

Whittle and Clayton War Memorial Precept Request – for renovation/development at the War Memorial. The budgeted sum of £2500 was agreed and the Locum Clerk was instructed to pay this sum. Further funding options were being looked into by the Whittle and Clayton War Memorial Committee.

John Clayton Charity Annual Return – this has been referred to and undertaken by Clerk for War Memorial Committee.

TRRO Copthurst Lane – Temporary road closure for road surfacing works 25.06.2024- 23.07.2024 for road resurfacing works with a diversion in place. Locum Clerk to post on Notice Boards, website and facebook.

Union St Playground – For information only, a complaint from a resident sent via the office of The Right Hon Sir Lindsay Hoyle MP has been referred to Chorley BC which is responsible for the location,

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Damaged Wall, Preston Rd/Dawson Lane – reported to LCC. LCC to check safety of barrier and footpath and request Lisieux Hall repair the wall.

Bus Stop, Chorley Old Rd/Cowell Lane – LCC accept that the locus would benefit from a bus stop clearway and this would be placed on a list dealt with on the basis of priorities.

David Hull Maintenance Contract – Work done April to May 2024 – weeded the triangle x 2, cut the grass on Cow Well x 3, cleared around the notice board Preston Road, strimmed River Lostock footpath, strimmed footpath from Dawson Lane to Lisieux Hall, weeded rockery, strimmed, litter picked and cleaned up at Brewery Fields footpath.

#### Grant Opportunities:

LCC – PROW and Biodiversity Grant 2024/2025 – deadline 30.06.2024. Locum Clerk to apply for the funds and send a copy of the terms to Cllr Briscoe.

Lancashire Community Orchard Grant – Locum Clerk to send the application details to Cllr Newall and Cllr Moss.

Chorley Council Small Community Grant Fund – for voluntary, community, faith sector group. Locum Clerk to send application details to Cllr Moss.

#### Letters:

Planning 68a Blackburn Road – the Parish Council is to consider how to respond.

Safety of Lithium and Ion Batteries – the information would be published on the Parish Council website and on the noticeboards.

Greenman Marketing – Whittle le Woods newsletter. The Locum Clerk is to make further enquiries in relation to the service offered by Greenman Marketing and to research and consider matters to be reported on in a newsletter.

## 7. Accounts

Outgoings for approval this meeting

Description	Supplier	Total
LALC Annual Membership	Debra Platt – LALC	£179.07
Monthly Web Site Subscription	Easy Websites (reduced as at June 2024 to £79.20 e/o 16.05.2024)	£79.20
Employee 1 Salary		£841.33
Pension Payments	Local Pensions Partnership	£487.53
Employee 2		£555.23
CIL	Pitch Prep	£360.00
Accounts Subscription	Scribe	£345.60

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Maintenance Contract	David Hull Gardening Services	£1015.00
Hanging Baskets and Planters	IDVERDE	£4041.48
A6 SpID	Messagemaker	£5400
Auditor Fee	Sue Edwards*	£75.00
Clock	Outdoor Clocks	£5256.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

#### 8. Councillor Reports

Cllr Bell	Nil
Cllr Blythe	Nil
Cllr Auwerx	Nil
Cllr Briscoe	Preston Rd bench is underway. LCC permit required in respect of Cross Keys Drive and Springs Cresc.
Cllr Evans	Nil
Cllr Fogarty	A first response kit for St Chads Defib needs to be replaced with an AED Prep Kit. Locum Clerk instructed to acquire and distribute.
Cllr P Higham	Nil
Cllr B Higham	Nil
Cllr McDonald	Nil
Cllr Moss	Nil as the Lancashire Community Orchard Grant and the Chorley Council Small Community Grant Fund had already been discussed.
Cllr Newall	Croston's Farm Redrow T4 Site – water levels now appear stable.
Cllr Yates	Fresh water escaping at Mt Pleasant, but it appears to have been marked out. The bread van delivering to The Co-op, and parking on Cow Well Lane has been reported to the relevant transport manager.  Locum Clerk request to check insurance payment of £500 made to Whittle Playing Field Trust.

#### 9. Confidential Items Removed

#### 10. Additional matters raised in the meeting.

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Abandoned cars on Church Hill - Locum Clerk This is Chorley BC land and report is to be made to it.

Cllr McDonald appointed Chair and Cllr B Higham Vice Chair.

Meeting ended at 8.55pm

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 8<sup>th</sup> July.

Chair .....

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Whittle-le-Woods Parish Council

Addendum to Minutes 10.06.2024

Payments 14.05.2024 to 10.06.2024

Receipts year to date

Payments

17.05.2024	£508.95	Pension Payments
29.05.2024	£841.33	Employee 1 Salary
29.05.2024	£555.23	Employee 2 Salary
03.06.2024	£79.20	Monthly Website Subscription

Receipts to date

30.04.2024	£234.55	03.06.2024	Interest
03.05.2024	£61,860.00	03.06.2024	Precept
03.05.2024	£2,014.23	03.06.2024	Community Infrastructure Levy (CIL)
31.05.2024	£284.04	03.06.2024	Interest

Chair .....

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